DOCUMENT RESUME

ED 080 496 SP 006 787

AUTHOR	Adams, Martha, Ed.; Soladay, Doris, Ed.
TITLE	AIAW Handbook of Policies and Operating Procedures 1972-73.
INSTITUTION	American Association for Health, Physical Education, and Recreation, Washington, D.C. Div. for Girls and Women's Sports.
PUB DATE	72
NOTE	31p.
AVAILABLE FROM	American Association for Health, Physical Education, and Recreation, 1201 Sixteenth St., N.W., Washington, D.C. 20036 ($1.50)
E.RS PRICE	MF-$0.65 HC Not Available from EDRS.
DESCRIPTORS	*Athletic Activities; Athletic Programs; *Athletics; College Programs; College Students; Educational Policy; Guidelines; Policy; *Womens Education; *Womens Studies
IDENTIFIERS	*Womens Athletics

ABSTRACT

This document is a series of statements on procedures and policies of the Association for Intercollegiate Athletics for Women (AIAW). The document is divided into two parts. Part one, National Championships Policies and Procedures, includes consideration of the following topics: eligibility for AIAW national championships; verification of eligibility; chaperones; awards; television, radio, and movie rights; research; Sunday game policy; protest/appeal of eligibility; and bidding for championships. Part two on sanctioning includes brief discussions of the purposes of the sanctioning of AIAW national championships, eligibility, application procedures, and conduct of events. The appendix includes the scholarship statement of the Division for Girls and Women's Sports. (JA)

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AIAW HANDBOOK

OF POLICIES AND OPERATING PROCEDURES 1972-73

ASSOCIATION
FOR INTERCOLLEGIATE
ATHLETICS FOR WOMEN

EDITORS
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Division for Girls and Women's Sports
American Association for Health, Physical Education, and Recreation

SP 006 787

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CONTENTS

4	EXECUTIVE BOARD
5	INTRODUCTION
5	HISTORY
6	STRUCTURE
7	PURPOSES
7	MEMBERSHIP
9	NATIONAL CHAMPIONSHIPS: POLICIES AND PROCEDURES
9	ELIGIBILITY FOR AIAW NATIONAL CHAMPIONSHIPS
13	VERIFICATION OF ELIGIBILITY
14	CHAPERONES
14	AWARDS
14	TELEVISION, RADIO, AND MOVIE RIGHTS
14	RESEARCH
16	SUNDAY GAME POLICY
16	PROTEST/APPEAL OF ELIGIBILITY
19	BIDDING FOR CHAMPIONSHIPS
23	SANCTIONING
23	PURPOSES
23	ELIGIBILITY
24	APPLICATION PROCEDURES
25	CONDITIONS FOR SANCTIONING, CONDUCT OF SANCTIONED EVENTS
25	CONDUCT OF EVENTS
26	APPENDIX
26	DEVELOPMENT OF LOCAL ORGANIZATIONS
27	THE DGWS SCHOLARSHIP STATEMENT
30	POSITION STATEMENT—WOMEN ON MEN'S TEAMS
30	SPORTS ADVISORY COMMITTEES FOR AIAW NATIONAL CHAMPIONSHIPS
31	SCHEDULE OF CHAMPIONSHIPS FOR 1973

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INTRODUCTION

HISTORY

The substantial growth of women's intercollegiate athletics in the late 1960s was triggered in large measure by the Study Conference on Competition held in 1965 in Washington, D.C. One result of this conference, *Guidelines for Intercollegiate Athletic Programs for Women,* facilitated the development of sound athletic programs in individual institutions. However, the dissolution of the National Joint Committee on Extramural Sports for College Women left no focal organization for coordination and direction of intercollegiate athletics except DGWS. Since no existing area of DGWS seemed appropriate to assume this role, in 1967 the Commission on Intercollegiate Athletics for Women (CIAW) was formed to accomplish the following functions:

1. Encourage organization of colleges and universities and/or organizations of women physical educators to govern intercollegiate competition for women at the local, state, or regional level.

2. Hold DGWS national championships as the need for them becomes apparent.

3. Sanction closed intercollegiate events in which at least five colleges or universities are participating.

In the succeeding years CIAW has made good progress in meeting these objectives. Women's sports governing groups now exist in, or are being planned in all regions. The sanction function had been carried out for four

years, but further evaluation indicated that the main portion of this function properly belonged with regional groups. DGWS national championships have been conducted in seven sports.

The Association for Intercollegiate Athletics for Women (AIAW) was organized in 1971-72 to replace CIAW. It provides a governing body and leadership for initiating and maintaining standards of excellence in women's intercollegiate athletic programs. Colleges and universities should indicate their active support by membership in this organization (1) if they subscribe to the belief that the focus of women's intercollegiate athletics should remain on the individual participant in her primary role as a college student, and (2) if they support the policies under which such programs have been operated by DGWS, CIAW, and AIAW.

STRUCTURE

The Association for Intercollegiate Athletics for Women will continue to guide AIAW national championships; give assistance to regional and local governing groups; and implement at the national level, and encourage at the local level, the use of policies established by AIAW.

Officers of AIAW elected by member institutions include: president-elect, coordinator of national championships, and treasurer. In addition, one representative is elected from each of the nine regions by member schools from that region; and a junior college representative is elected by junior college member schools only. Candidates must be faculty members at active member institutions. The president-elect serves one year in that position, one year as president, and one year as past president. All other officers serve for two years.

The AIAW editor is appointed by the president with the approval of the executive board.

The following committees have been appointed for 1972-73: finance, nominating, ethics, constitution and by-laws, eligibility, and handbook.

PURPOSES

To foster broad programs of women's intercollegiate athletics which are consistent with the educational objectives of member schools.

To assist member schools to extend and enrich their programs of intercollegiate athletics for women.

To stimulate the development of quality leadership among persons responsible for women's intercollegiate athletic programs.

To encourage excellence in performance of participants in women's intercollegiate athletics.

MEMBERSHIP

TYPES

Active Member

1. The institution is an accredited college or university in the United States or its territories.

2. The institution provides an intercollegiate athletic program for women.

3. The institution is willing to abide by the policies as stated in *AIAW Handbook* and in the operating code.

4. The institution must belong to the official organization in its region. In Region 8, it must belong to one of the official organizations. The regional official organizations are:

Region 1 EAIAW
Region 2 Southern
Region 3 "Region 3"
Region 4 Southwest
Region 5 Midwest (MAIAW)
Region 6 "Region 6 AIAW"
Region 7 Intermountain
Region 8
a. Bay Area Colleges Association of Women's Athletics (Junior Colleges)
b. Golden Valley Intercollegiate League for Junior College Women
c. Northern California Intercollegiate Athletic Conference
d. Southern California Women's Intercollegiate Athletic Conference
e. Southern California Community College Intercollegiate Athletic Council
Region 9 Northwest College Women's Sports Association

Any group may petition the national organization to change the name used at present.

Associate Member

1. The college or university is willing to subscribe to the policies stated in the *Handbook and Operating Code.*

Affiliate Member

1. Affiliate membership is open to any organization not eligible for active or associate membership but interested in supporting AIAW.

Membership applications may be obtained from AIAW Program Assistant, 1201 16th Street, N.W., Washington, D.C. 20036.

FEES AND SERVICES

AIAW is open for membership from October 15, 1972 to October 14, 1973. Membership fees should be paid by November 15 to receive all mailings and by February 1 to participate in election of officers for 1973-74 and in national championships.

An institution may join the Association as an active or associate member. However, the institution must retain that membership status for the remainder of the fiscal year. If membership lapses, a reinstatement fee will be charged.

Only active member institutions may enter participants in the national championships.

Active Member

Membership fee for 1972-73 is $75. Payment of the membership fee shall entitle the institution to:

1. One vote in the association
2. Two copies of the *Handbook*
3. Opportunity for participation at AIAW national championships.
4. Newsletters and information materials
5. Attendance at coaches' and athletic directors' meetings
6. Other services determined by the membership.

Associate Member

Membership fee is $25. Payment of the membership fee shall entitle the institution to:

1. Voice, but no vote, in the association
2. One copy of the *Handbook*
3. Newsletters and informational materials
4. Attendance at coaches' and athletic directors' meeting at AIAW national championships upon payment of a registration fee
5. Other services determined by the membership.

Affiliate Member

Membership fee is $25. Payment of the membership fee shall entitle the organization to:

1. One copy of the *Handbook*
2. Newsletters.

NATIONAL CHAMPIONSHIPS

POLICIES AND PROCEDURES

A. ELIGIBILITY FOR AIAW NATIONAL CHAMPIONSHIPS

1. All participants must have amateur status. Amateur status is maintained in a sport if a player has not received and does not receive money other than expenses as a participant in that sport. These expenses include lodging, meals, transportation, and entry fees while participating in an intercollegiate event. Although the acceptance of officiating or coaching fees in excess of expenses has no effect on the eligibility for competition in AIAW events, these may affect amateur status for open competition.

2. Only a woman student who is presently enrolled as a full-time student in an undergraduate program in a college, junior college, or university, and who maintains the academic average required for participation in all other major campus activities at her institution, shall be eligible to participate. This does not limit an undergraduate student to undergraduate courses. However, if a student has completed graduation requirements within the *preceding* semester, quarter, or trimester, and has met all other eligibility requirements for national championships, she shall be eligible.

   Q. May a team from a two-year institution compete against a team from a four-year institution?

   A. Yes. There are no restrictions concerning competition between institutions offering two- or four-year programs. Therefore, no penalty would be invoked against players from either institution.

Q. A senior competes as a member of the golf team throughout the season. The national championship for golf is held after the spring term concludes and following her graduation. Is she eligible?

A. Yes. She met eligibility requirements during the preceding term and therefore is eligible. If she had graduated two terms prior to the event, she would not be eligible.

3. A student may not participate in a national championship in any given sport more than four times. Furthermore, she may not have participated in more than four intercollegiate seasons of play in any one sport and remain eligible for an AIAW National Championship in that sport.

Q. A player, injured during the season, is able to compete in only one contest. Has she consumed one of her seasons of eligibility for that sport?

A. Yes. A player who competes in any game is considered a participant during that season. If the player in question is a freshman, she has three additional seasons of eligibility in that sport.

4. A student is eligible if she has participated on her institution's intercollegiate team during the majority of its recent season which includes a majority of practices and a majority of events. However, if the institution does not have an intercollegiate team in this student's specific sport, but approves her participation, she is eligible.

Q. A player participates in a majority of the practice sessions and participates as a member of the "B" team (a team other than the first team) in a majority of the games. Is she eligible?

A. Yes. She has been participating in practice sessions and events during a majority of the season.

Q. A player competes on one team, e.g., basketball, throughout its season and joins another team, e.g., golf, during its season at the same institution. Is she eligible to compete on the second team?

A. Although this practice is not encouraged, she would be eligible if she is able to participate in a majority of the team's practices and the majority of events.

Q. A player participates in a majority of the practice sessions and in less than a majority of contests during the regular season. By competing in the state and regional tournaments, she competes in a majority of the total games for the season. Is she eligible?

A. Yes, although she may not be eligible for state or regional events if their eligibility rules differ from those of AIAW.

Q. A player is injured during tryouts or during the initial part of the particular sport season. She is unable to practice or compete until after the majority of the season is completed, thereby participating in only 45 percent of the practices and events. Is she eligible for the national championship?

A. No. However, the rule concerning participation in the majority of the season is not intended to restrict unnecessarily an individual who is unable to compete due to illness or injury. Requests for exceptions to this ruling should be directed to the coordinator of national championships. A player must be encouraged to recover from illness or injury completely before resuming activity.

Q. A player has participated in a majority of the practice sessions during the season. She has never played in a contest during the season but has been listed on the roster and has been on the bench as a substitute for a majority of the events. Is she eligible?

A. Yes. She is considered to be a participant by her involvement as a substitute and ready to enter the event if called upon. She has also used one of her seasons of eligibility. If a player is on the roster for an AIAW National Championship and never enters a game, she has used one of her years of eligibility for the AIAW event.

5. A transfer student is immediately eligible for participation following enrollment in a member institution provided that she meets other eligibility requirements.

Q. A student transfers to another institution and wishes to participate in a sport. Is she eligible if the season is already in progress?

A. The policies of the school to which she transfers determine whether she can participate during the remainder of the season. If the institution rules her eligible, she would be eligible to participate in the AIAW event, providing she meets all AIAW eligibility requirements and she is able to participate in the majority of practices and events.

6. The regular season for sports may vary in different regions of the country. If an institution's regular season in a sport does not occur in the same term in which the national championship is held, eligibility must be based on the participant's status during the term in which the championship is held.

Q. A team completes its regular season in one term. The championship tournament is held in a later term. A player who was eligible throughout the regular season becomes ineligible during the later term (for example, she no longer is a full-time student, or she becomes academically ineligible). Is she eligible?

A. No. She must be eligible during the term in which the campionship is held. (Exception: a student who graduated in the previous term and was eligible and was participating as a team member during that preceeding term is eligible.)

Q. A season extends over two terms, a player is academically ineligible to participate during the first term. She became eligible academically for the second term. Is she eligible to compete?

A. Yes, if she meets other eligibility requirements and is able to participate in the majority of practices and a majority of the events.

7. When an individual or team must qualify through a regional event, only those individuals who so qualify are eligible for the national championship. (This includes all individual members of a team in team sports.)

Q. A player transfers to an institution which has previously qualified through state and regional play for a national tournament. Is she eligible?

A. No. She was not a member of the team when it qualified.

8. Any student who receives an athletic scholarship, financial award(s), or other financial assistance specifically designated for athletics is ineligible to compete. An athletic scholarship is defined as a scholarship when one or more of the following conditions exist:[1]
   (a) It is primarily dependent upon athletic ability.
   (b) It is dependent upon participation in the intercollegiate program.
   (c) It is awarded as a result of undue influence by a member of the athletic department or physical education department, or by a coach who is aware of the applicant's ability. Athletes may receive academic scholarships or economic-need scholarships which are not defined as athletic scholarships provided none of the above conditions apply.

Q. A team competes against a non-AIAW team or against a team which awards scholarships. Are members of the AIAW team eligible?

A. Yes. Such participation does not affect eligibility for AIAW membership or participation.

9. Recruitment practices and financial aid programs in women's athletics are often contrary to educational objectives; they impose undesirable pressures and are means of athletic control by those who offer the greatest financial inducements. Recruitment of student athletes to enhance the institution's athletic teams is not

[1] Refer to "DGWS Scholarship Statement," page 27, Appendix.

approved. Participants in the school sports program should be students first and athletes second.[2]

10. Each student must have had a medical examination within the school year prior to the start of the sport season.

Requests for interpretation of these eligibility statements as they apply to individual cases should be directed to the coordinator of national championships.

B. VERIFICATION OF ELIGIBILITY

1. Responsibility for checking and verifying participants' eligibility for DGWS national championships rests with the administrator responsible for the women's intercollegiate program of the participating individual's entry. The signature of this administrator on the affidavit of eligibility indicates (a) knowledge of the eligibility rules, (b) that careful scrutiny of all items pertaining to each participant's eligibility has taken place, and (c) that each participant meets the requirements of eligibility.

2. Participation in national championships will be denied to an entrant whose institution fails to completely verify her eligibility.

3. Failure to comply with procedures for verification of eligibility will result in the disqualification of that institution's entry into that championship.

4. If an institution's eligibility has been verified by the appropriate administrator, it shall be honored by the Association without question.

5. A protest of any institution's verified entry must be accompanied by substantiating evidence presented by the protesting party at the time of the protest. (See Protest of Eligibility, p. 16).

6. Any institution disqualified for failure to comply with eligibility requirements shall have the right to appeal the ruling.

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[2] Division for Girls and Women's Sports. *Philosophy and Standards for Girls and Women's Sports, rev. ed.* (Washington, D.C.: American Association for Health, Physical Education, and Recreation, 1972).

C. CHAPERONES

1. No participant shall be permitted to attend an AIAW national championship without supervision by a woman chaperone.

2. The name of the woman chaperone shall be designated in writing by the chairman of the physical education department or the administrator responsible for the women's intercollegiate program.

3. A woman coach or chaperone from another college who agrees to accept the responsibility will meet this requirement.

D. AWARDS

1. The AIAW will provide all awards for AIAW national championships. No awards other than these are to be presented without the permission of the coordinator of national championships.

2. Four types of awards will be presented at the national championships. All awards will be distinctively marked with the DGWS medallion.

E. TELEVISION, RADIO, AND MOVIE RIGHTS

1. All television, radio, and movie rights shall be retained by AIAW.

2. Television, radio, and movie arrangements must be approved by the Association and all revenues must be paid to the AIAW.

F. RESEARCH

1. There is a real concern for research in intercollegiate athletics for women and the Association would like to facilitate scientific investigations in this field whenever feasible. However, since AIAW National Championships are held to meet the needs of highly skilled competitors, research procedures which are not in the best interests of the competitors will not be approved. It is also recognized that the time, place, and conditions of the national championship events may not be

the best in which to evaluate the psychological or social processes which contribute to an individual's athletic success within this framework.

The following procedures will be used for all requests to conduct research during national championships:

a. A complete research proposal must be submitted to the coordinator of national championships six months in advance of the championship event. The coordinator will forward the proposal to the DGWS research chairman with an evaluation of the practical implications of collecting the data at the particular championship.

b. The DGWS research chairman will evaluate the research proposals on the basis of the following criteria:
   1) No more than one research project of a given type will be approved for any one national championship.
   2) The proposed research actually needs to be done at a national championship.
   3) The study is well designed.
   4) The best interests of the participants are protected.

c. The DGWS research chairman shall communicate the results of the evaluation to the coordinator of national championships.

d. In case of a difference of opinion between the coordinator of national championships and the DGWS research chairman on the advisability of approving the proposal, the proposal will be referred to the president of AIAW with the request that a review committee be appointed, composed of representatives from the DGWS executive council and the AIAW executive board.

e. The researcher should be notified of approval or disapproval a minimum of four months prior to the championship dates. The approved request will be included with the preliminary materials to the regional meet directors. The researcher is then responsible for making testing arrangements directly with the coaches of the qualifying schools at the national championship, provided that the researcher has obtained written permission for testing from the coach and the individual players on the teams prior to their arrival at the national championships.

f. The researcher of the approved study is responsible for requesting space for the conduct of the research from the meet director prior to the championship.

g. If permission to conduct the research is granted, a copy of the results must be filed with the AIAW coordinator of national championships and with the DGWS research chairman at the conclusion of the research project.

G. SUNDAY GAME POLICY

1. Competition should not be scheduled on Sundays. Championship competition should conclude by Saturday evening of the weekend of the event.

H. PROTEST / APPEAL OF ELIGIBILITY

1. If an affidavit of eligibility for participation in a national championship has been ruled unacceptable by the coordinator of national championships, the institution in question may appeal this decision. These procedures will be followed:

   a. The disqualified institution will contact the coordinator of national championships to review the ruling within 24 hours after being notified of the disqualification.

   b. The coordinator of national championships will evaluate the evidence and rule on the matter.

   c. The coordinator of national championships will immediately inform the following parties of the disposition of the appeal:

      1) The appealing institution
      2) The meet director
      3) All AIAW officers
      4) All members of the appropriate sport committee.

2. If during an AIAW national championship a participating institution or AIAW representative wishes to protest the eligibility of a team or individual whose entry has been approved, the following procedures must be followed:

   a. Intent to submit a protest should be made to the AIAW representative who is in attendance before 12 noon on the last day of the championship. This representative will inform the coordinator of national championships of this intent.

b. Within 10 days of the last day of the championship, a letter of protest must be filed with the coordinator of national championships. This letter shall contain all specific charges relating to the manner in which violations of eligibility rules are alleged to have occurred and substantial evidence supporting the charge.

c. Upon receipt of a protest, if the evidence presented warrants, the coordinator of national championships shall:

1) Inform the institution charged of the specific nature of the alleged violation(s).

2) Allow the charged institution to respond to the allegation(s) and submit evidence to support the position taken.

3) Evaluate the evidence on both sides. If the charges are unsupported, the investigation shall be dropped. If the charges are substantiated, the violating institution shall be disqualified.

4) Notify the following in writing of the disposition of the protest:

(a) Institution charged
(b) Institution submitting protest
(c) AIAW
(d) All members of the sport committee for that sport
(e) Program assistant for the AIAW.

5) File with the president of AIAW and the consultant for a written report which includes:

(a) Evidence presented on both sides
(b) Rationale for the decision made

3. If an institution has been disqualified as a result of a protest evaluated by the coordinator of national championships and wishes to appeal the decision, these procedures shall be followed:

a. The institution disqualified shall appeal the decision within 30 days to the president of the AIAW to review the disqualification.

b. The AIAW officers shall review the case as filed with the coordinator of national championships, and shall provide an opportunity for the appealing

institution to show cause why the disqualification should not have been made.

c. The AIAW officers shall determine the disposition of the appeal. If the appeal is denied, the president of the AIAW shall file that decision with AIAW Executive Board and the program assistant and shall so inform the institution making the appeal. If the appeal is upheld, the president of AIAW shall so inform:

1) The appealing institution
2) The protesting party
3) AIAW Executive Board
4) Sport committee(s)
5) The program assistant.

4. When disqualification occurs and the 30-day period for appeal has passed:

a. The disqualified institution will be directed to return all awards received by teams and individuals representing that institution at that event.

b. If the investigation has shown that the violation(s) pertained to participants from that institution in prior national championships in that year, the procedure outlined in H,4a. will also be applied.

c. The disqualified institution will be prohibited from participating in subsequent national championships (see H,5).

d. The sport committee will revise all reports of team and individual standings for the championships for the purposes of record; however, no reallocation of awards will be made.

5. The institution disqualified may be eligible for participation in national championships the year following the disqualification when:

a. Upon the request for evaluation, the coordinator of national championships finds that all items of violation have been corrected.

b. A $10 fee is paid to defray processing expenses for review of eligibility.

c. The coordinator of national championships informs the AIAW Executive Board, sport committees, and the program assistant of this action.

I. BIDDING FOR CHAMPIONSHIPS

1. Any AIAW member school interested in submitting a bid to hold a national championship should:

   a. Discuss the matter with the leadership personnel who will be concerned with conducting the event: departmental staff, the chairman or head of the women's physical education department, the dean or chairman of the division or school, the athletic director, and the president of the institution.

   b. Check availability and condition of facilities, including housing accommodations in the community.

   c. Discuss the amount of financial backing needed and available from the physical education department, school, and community.

   d. Submit a letter of invitation to the coordinator of national championships which includes:

      1) Verification of the fact that the facilities are available for the weekend the championship is scheduled.

      2) Scope and description of all facilities available to the participants, including activity areas, housing, eating, transportation, and practice.

      3) The number of participants who can be handled at any one time during competition.

      4) The number and qualifications of officials available.

      5) Additional factors that make the site especially desirable, e.g., the community's enthusiasm for the sport to indicate the championship's drawing potential from the viewpoint of gate receipts, the facilities, seating capacity, the type of support that the local community would be willing to give.

      6) The name and administrative experience of the person who will be meet director. If possible, also indicate the person who will be in charge of local arrangements, and the number of persons from the school and community who would help if needed.

   e. Submit letters of support from as many of the following persons as appropriate:

1) President of the institution
2) Athletic director
3) Dean or chairman of the division or school
4) Chairman of the women's physical education department.

f. Submit a tentative budget including sources of funds, anticipated revenues, overhead costs, if any, and probable expenses. Line items in the budget might include:

Expenditures	Receipts
Office supplies and postage	Entry fees
Publicity	Program sales
Security	Gate receipts
Setup and maintenance	
Officials	
Hospitality	
Programs	
Administrative costs	

2. When selecting a site and facilities for the national championships, the following factors must be considered:

a. Championships will be located in centers of sports interest, and, insofar as possible, centers of population. The two factors are related, but are not equal in importance; the former is more important.

b. The location of events shall be rotated when possible to allow as great a spread of participation as possible.

c. A contract agreement shall be signed by the hostess institution and the AIAW representative.

d. Renting facilities in which to hold an event is inadvisable; however, it may be necessary to use donated facilities in some places. Priority in site selection will be given in the following order:

1) School-owned and free facilities
2) Donated facilities
3) Rented facilities, provided the institution agrees to accept the responsibility of acting as the hostess institution and contracts for the facility. AIAW will not contract for the use of any facility.

3. The following factors are important in the areas of budget and expenses:

   a. AIAW requires the bidder to have adequate resources to cover possible losses, although a guaranteed sum is not required.

   b. Even though a guarantee is offered with a bid, the selection of the site will be considered by other factors, such as spectator space and the ability to draw a gate.

   c. The basic percentage allotment for overhead and maintenance costs specified by institution policy may be included in budget proposals. It must be recognized, however, that site acceptance will be based on an overall view of expenses and anticipated income.

   d. There will be no complimentary tickets issued except as jointly agreed upon by the AIAW and hostess institution.

   e. The price of tickets must be approved by the AIAW. An advance ticket sale is encouraged. To cover initial expenditures, the AIAW may advance the hostess institution $100, which must be returned to the program assistant for AIAW within two weeks after the championship.

   f. All TV, radio, and movie rights shall be retained by AIAW.

   g. Awards will be furnished by AIAW and, therefore, need not be included as a budget item.

   h. There shall be no honorarium for the meet director.

   i. The budget shall include whatever cost is necessary for adequate personal accident and liability insurance coverage for all of the championships, including protection for competitors, workers, and spectators.

   j. The profits over and above administrative costs will be divided on a ratio of 75 percent to AIAW and 25 percent to the hostess school. In case of deficit, the hostess institution is responsible for the loss.

   k. Money provided by any type of association or arrangement with companies whose source is from alcoholic beverages, tobacco, drugs, or medicinal products is prohibited.

4. The AIAW recognizes the value of community support for an event. Extra services and compensations provided by a community and the number and

caliber of leadership personnel enhance the quality of the event. Certain general policies must be established in this regard.

a. If an individual, a business, or a service organization wishes to assist the hostess institution in conducting a national event, the college or university may accept service (labor), food, equipment, and/or money. The money should be deposited to the general fund for the championship, and the service, food, and equipment should be used for the benefit of all contestants. Acknowledgment may be given in the program.

b. The total community should be involved rather than a single service club.

c. Any donation of favors or awards must be approved by the AIAW.

d. Any solicitation shall be conducted by a local arrangements person with the approval of the AIAW.

5. Colleges and universities that participate in the national championships have the following responsibilities:

a. Entries shall not be accepted unless the college or university sponsoring the participant has authorized her entry and has indicated its willingness to be responsible for her welfare.

b. No participant shall be permitted to attend an AIAW national intercollegiate championship unsupervised. The hostess institution shall require that the name of the woman chaperone be designated in writing by the chairman of the physical education department. A woman coach or chaperone from another college who agrees to accept the responsibility will meet this requirement.

c. If participants cause damage to facilities at the site of the championship, the school representing the person(s) shall be billed for repairs and/or compensation.

6. At the conclusion of each championship, an evaluation should be made.

a. AIAW shall arrange for an evaluation of each championship by objective observers.

b. Complaints from participants shall be submitted in writing to the coordinator of national championships. Complaints shall be investigated and appropriate personnel informed of a violation of policy, when such violations occur.

c. After these complaints have been duly processed, written reports shall be submitted to AIAW by the evaluators.

SANCTIONING

A. PURPOSES

1. The sanctioning of AIAW national championships encourages and promotes philosophically sound, educationally oriented, and physically satisfying intercollegiate athletic events.

2. Sanctioning insures eligibility from appropriate sports governing groups for the selection of participants in international competition.

B. ELIGIBILITY

The AIAW will act on requests to approve women's intercollegiate events on the national level which are sponsored by groups other than AIAW in sports where there is not an AIAW national championship.

Groups other than local, state, or regional intercollegiate athletic associations may apply for sanction of their closed collegiate events.

AIAW, upon request, will consider approval of women's intercollegiate athletic events which cross regional boundaries.

Local, state, or regional intercollegiate athletic governing groups may provide means for approval of athletic events held within their associations.

C. APPLICATION PROCEDURES

1. When to Ap, ly

Application for a sanctioning should be made during the early planning stages for an event. The treasurer should receive the application approximately *two months prior to the mailing of invitations* by the hostess school. This allows time for the application to be processed and the action of the AIAW communicated back to the hostess school. If the sanction is granted, the phrase, "Sanctioned by the Association for Intercollegiate Athletics for Women" may be used in all publicity about the event as well as on the invitations. If the event is not sanctioned, there will still be time for the hostess school to correct or modify its plans so that a revised application may be submitted.

The treasurer recognizes that all conditions for sanction may not be met by every hostess school. AIAW will make its decision on the basis of the total picture as presented in the application. If AIAW feels that minimum standards have been met and adequate substitutions have been made where standards are not entirely met, sanction may be granted. However, sanction will not be granted for any event where there is a proposed deviation from DGWS rules.

Sanction forms may be obtained by writing to the program assistant, AIAW, American Association for Health, Physical Education, and Recreation, 1201 16th Street, N.W., Washington, D.C. 20036, or to the treasurer.

2. How to Apply

a. Fill out two copies of the application form. One will be returned to you with the action of AIAW and one will remain in AIAW files.

b. Answer *all* questions.

c. On separate sheets of paper submit two copies of your proposed budget, indicating sources of income, all anticipated expenditures, contingency funds available for emergencies, and plans for disposition of profit, if any.

d. Be sure the application is signed by the authorized women's physical education department representative of your college or university and by the person responsible for the event (i.e., the meet director).

e. Make out check or money order payable to AIAW. This fee is not refundable.

f. Mail the two copies of the application form, two copies of the proposed budget, and a check or money order for $5 for each event to treasurer at least two months prior to sending out invitations.

D. CONDITIONS FOR SANCTIONING, CONDUCT OF SANCTIONED EVENTS

1. Detailed information is available upon request or upon application for sanction.

E. CONDUCT OF EVENTS

1. There should be consideration for the amount and types of activity required of participating athletes.

   a. Provision must be made in the time schedule to allow adequate warm-up for all events and for unforeseen circumstances.

   b. A full day's time schedule should normally not exceed 8 hours of competition. In no case should events be scheduled for more than 12 successive hours in any one day.

   c. Some type of social event should be planned for the participants at a time when they can attend.

2. Awards need not be given, but if they are, they should be symbolic rather than elaborate and costly.

APPENDIX

A. DEVELOPMENT OF LOCAL ORGANIZATIONS

As opportunities for quality competitive experiences for college women continue to develop, the need for establishing policies and procedures at the local level also grows. Many colleges and universities have formed local organizations to direct the growth of athletics for women in their area, to establish policies of operation for scheduling contests, and to deal with problems as they arise.

Other groups considering the desirability of establishing a governing organization might find the following suggestions helpful:

1. Meet with representatives of institutions in your area to discuss needs, purposes, and possible directions. Such a meeting could be held in conjunction with another scheduled meeting.

2. Obtain materials from comparable groups already organized either by writing directly to organizations or to the regional representative.

3. Select a committee to write a flexible operating code.

4. Determine what financial structure, if any, is most desirable for your area.

Many areas with traditional competitive boundaries have been able to function effectively without a formal structure. No pressure for the development of such a

local organization should be felt by institutions until the need for an organization becomes necessary to exert guidance and control at the local level. Further information can be obtained from the regional representatives or from the president-elect.

B. THE DGWS SCHOLARSHIP STATEMENT

"The Division for Girls and Women's Sports does not approve of awarding scholarships, financial awards, or of giving financial assistance designated for women participants in intercollegiate sports competition. This position is intended not to diminish, but to protect, the continued development of athletics for women. The purpose of this statement of belief is to discourage the buying or retaining of athletic talent by any college or university. Financial assistance includes any gift or gain presented prior to, or during, enrollment and/or attendance at the institution. This does not prohibit academic or economic-need scholarships but includes "talent" scholarships awarded to those whose talent is athletic in nature. DGWS believes that women in sport should choose their college or university on the basis of its academic worth and not be influenced by monetary gain because of an athletic program. Once an individual arrives on the campus of her choice, it is the earnest desire of the DGWS that a broadly diversified program of sound, educationally based athletic and recreational experiences be available to her. We believe these quality programs and experiences flourish in an environment free from pressure recruiting and performer exploitation that so often accompany the general availability of athletic scholarships.

This does not prohibit academic or economic-need scholarships awarded in open market competition with the general student population."[1]

* * * *

NOTE: AIAW member schools who award any financial assistance to intercollegiate participants other than strict academic or need scholarships should request approval by AIAW on the eligibility of the participant(s) and the school in AIAW membership.

* * * *

[1] The Division for Girls and Women's Sports, *Philosophy and Standards for Girls and Women's Sports*, rev. ed. 1972 (Washington, D.C.: American Association for Health, Physical Education, and Recreation, 1972).

Further interpretations of the athletic scholarship statement follow.

A. A scholarship (or other financial assistance) *dependent primarily upon* athletic ability is one in which the sum of money or fee waiver is specified or set aside for a women sports performer who at any time competes on an intercollegiate team. For example, a fee waiver provided for a woman athlete who can show financial need is defined as an athletic scholarship because the performer competes for the award only with other women athletes, not the general student population.

1. A student may accept the following means of assistance from funds not designated for women athletes and still maintain her athletic eligibility:

   a. An academic scholarship based upon the high school or college grade point average.

   b. A university economic need scholarship offered to students on campus or to entering freshmen. This grant is to be based on the guidelines used for the College Scholarship Service, A.C.T. Scholarships, and other comparable Educational Opportunity Grants. Aid offered cannot exceed the computed need. Students must have a grade point average of C or better.

   c. An economic need program offered by city, state, or federal government in the form of grant-in-aid or work-study program. The student must meet the qualifications as stated in the program and the aid must be available to all students.

   d. A talent scholarship when the talent is not athletic skill.

2. A student may not maintain athletic eligibility if she receives assistance designated for a woman athlete or when athletic talent is the criterion for selection. This includes assistance such as:

   a. Tuition, book costs, housing, food costs unless these provisions come from an academic or economic-need source defined above.

   b. Funds for personal needs.

   c. A car or any tangible gift.

   d. A job created for, and/or held only by, athletes.

B. Athletic ability is that skill which has been demonstrated in intramural, interscholastic, intercollegiate, sportsday, and/or agency competition prior to, or during, her enrollment in college.

C. *Economic need scholarships* are those granted to students who give evidence of a financial hardship. Such scholarships must be available to all those enrolled in, or applying to, the university, college, or department which gives the scholarship. Athletic ability must not be a factor in the awarding of the scholarship. An example of an economic need scholarship is one offered by a local, state or federal government agency in the form of a grant-in-aid or a work-study program. Students must meet the qualifications as stated in the agency program.

Q. If a student is eligible for an economic-need scholarship but has displayed skill (athletic) during her high school career in a sport which is an intercollegiate sport at her college, may she accept the economic-need scholarship?

A. Yes, provided the athletic ability is not one of the criteria used to award the economic-need scholarship and the aid offered does not exceed the computed need.

D. If there is a breach of the rules pertaining to the awarding of athletic scholarships, the following shall apply:

1. If at the time the athletic scholarship was awarded to an individual, either the coach and/or the intercollegiate director (advisor) knew of its existence, all matches, games and events in which the girl was a team member during her ineligibility shall be forfeited and no participants from that school will be eligible for competition in AIAW National Championships for 12 months from the date of the decision. Further, the recipient shall be ineligible for all intercollegiate events in all activities throughout her enrollment at that institution. If the student transfers to another university, she is immediately eligible to compete unless she accepts another athletic scholarship or aid based upon her athletic ability.

2. If the athletic scholarship is awarded and neither the coach nor the intercollegiate director (advisor) nor the student knew of its illegality and it is discovered during the semester or term in which it was conferred and the *scholarship is returned,* no action shall be taken for the first offense. However, if the same school and/or coach and/or student is involved in a similar situation at any future time, the penalty shall be as in No. 1. If the athletic scholarship is discovered after the first term when it was awarded, the girl will be excluded from *ALL* intercollegiate events for the remainder of the term and for an additional sport season in the activities in which she participated when she was eligible, provided the scholarship is not renewed. (Note: At the beginning of each school term, the coach and/or intercollegiate director (advisor) should ascertain from what source(s) athletes receive financial assistance.

C. POSITION STATEMENT – WOMEN ON MEN'S TEAMS

AIAW and the Division for Girls and Women's Sports subscribes to the belief that teams for girls and women should be provided for all girls and women who desire competitive athletic experiences. While positive experiences for the exceptional girl or woman competitor may occur through participation in boys or men's competitive groups, these instances are rare and should be judged acceptable only as an interim procedure for use until women's programs can be initiated.

D. SPORTS ADVISORY COMMITTEES FOR AIAW NATIONAL CHAMPIONSHIPS

Badminton

Chairman: Betty Brown, College of William and Mary, Williamsburg, Va. 23185
Barbara Burris, East Stroudsburg State College, East Stroudsburg, Pa. 18301
*Margaret Miller, California State College, Long Beach 90801
*Jane Hooker, Memphis State University, Memphis, Tenn. 38111

Basketball

Chairman: Lou Jean Moyer, Northern Illinois University, DeKalb 60015
Jill Hutchison, Illinois State University, Normal 61761
Carol Eckman, West Chester State College, West Chester, Pa. 19380
*Lucille Kyvallos, Queens College, Flushing, N.Y. 11367

Golf

Chairman: Barbara Sanford, Cape Cod Community College, West Barnstable, Mass. 02668
Elizabeth Murphey, University of Georgia, Athens 30601
Kaye Hart, New Mexico State University, Las Cruces 88001
Mary Cave, San Diego State College, San Diego, Calif. 92115
*Robert Bontempo, Mt. Holyoke College, South Hadley, Mass 01075

Gymnastics

Chairman: Lu Wallace, Brigham Young University, Provo, Utah 84601
Elizabeth Hanley, Pennsylvania State University, University Park 16802
*Charles Jacobson, Grand View College, Des Moines, Iowa 50316

Swimming and Diving

Chairman: Berthaida Fairbanks, 126-6 Green Moor Way, Henrietta, N.Y. 14467
Mona Plummer, Arizona State University, Tempe 85281

Mary Wolverton, University of Cincinnati, Cincinnati, Ohio 45221
Edna Vanderbeck, Illinois State University, Normal 61761
*Vangie Parker, University of Idaho, Moscow 83843

Track and Field

Chairman: Nell Jackson, University of Illinois, Urbana 61801
Peggy Gazette, Eastern Washington State College, Cheney 99004
Nancy Lay, University of Tennessee, Knoxville 37916
*Jim Santos, California State College, Hayward 94542

Volleyball:

Chairman: Roberta Stokes, Miami-Dade Junior College, South Campus, Miami, Fla. 33156
Marlene Mawson, University of Kansas, Lawrence 66044
*Ann Heck, California State College, Long Beach 90801
*Lu Wallace, Brigham Young University, Provo, Utah 84601
*Elaine Michaelis, Brigham Young University, Provo, Utah 84601

**Term of appointment ends June 1974. All others end June 1973.*

E. SCHEDULE OF AIAW NATIONAL CHAMPIONSHIPS FOR 1973

SPORT	SITE	MEET DIRECTOR	DATES–1973
Badminton	Memphis State Univ. Memphis, Tenn. 38111	Jane Hooker	Feb. 22-24
Basketball	Queens College Flushing, N.Y. 11367	Lucille Kyvallos	Mar. 22-24
Golf	Mount Holyoke College South Hadley, Mass. 01075	Robert Bontempo	June 17-23
Gymnastics	Grand View College Des Moines, Iowa 50316	Charles Jacobson	April 20-21
Swimming & Diving	Univ. of Idaho, Moscow	Vangie Parker	Mar. 15-17
Track & Field	California State College Hayward, Calif. 94542	Jim Santos	May 10-12
Volleyball	Brigham Young Univ. Provo, Utah 84601	Elaine Michaelis/ Lu Wallace	Feb. 1-3